**Citizens’ Jury Specification – Forest of Dean Community Hospital**

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| Jury name | Where should the new Forest of Dean community hospital be located? |
| Jury questions (i.e. the questions the jury must answer) | **Introduction**Following a public consultation, Gloucestershire Care Services NHS Trust (GCS) and Gloucestershire Clinical Commissioning Group (GCCG) have decided:* Dilke Memorial Hospital in Cinderford, and Lydney and District Hospital in Lydney should be replaced by a new community hospital; and
* A panel of local citizens and healthcare professionals should consider the evidence and recommend where the new community hospital should be built to best serve people living within the Forest of Dean District (the local authority boundary);
* That the panel will be run as a citizens’ jury designed and delivered by Citizens Juries CIC.

The questions for the citizens’ jury are:1. Where should the new community hospital be built? Rank the following three towns in order of preference:
	1. Cinderford
	2. Coleford
	3. Lydney
	4. No preference
2. In reaching this recommendation, what were the most important considerations for the jury? [200 words max]
3. How strong is this preference? Which one of the following options best describes your view:
	1. I have a strong preference for my first choice
	2. I have a strong preference for my first or second choice
	3. I do not have a strong preference for which town - the best site should be chosen
	4. I do not have a strong preference
	5. Other (please specify)

Q3 is optional, depending on result of voting on Q1 (see below).1. If the decision is made to build the new hospital in the location recommended by the jury, does the jury recommend any actions are taken by the NHS (for example, to improve access to services)?
2. Once the location is chosen, suitable sites will be evaluated within 2 miles by road of the centre of the chosen town. Site selection criteria were identified in the recent public consultation.

When selecting a site, the following will be mandatory criteria:1. It is available and affordable
2. It is able to accommodate a building/buildings and parking provision which meet current and future service requirements.
3. It is accessible by car or public transport.
4. It will be able to secure appropriate planning permission.

When selecting a site, the following have been identified as desirable criteria:1. It enables completion of works by 2021/2022.
2. It offers the potential for pleasant surroundings, green space, views etc.
3. It is a site that offers a design and development which provides best value for money for the public purse.

Rank all the desirable criteria in order of importance. 1. Please give reasons for your answers to Q5 [100 words max]

Note that Q1 will be subject to a vote by individual members of the citizens jury, with first and second preferences specified, and the recommended location will be chosen using the “supplementary vote”[[1]](#footnote-1) method. If second preferences are used because no candidate town achieves 50% of first preferences, the jury will be asked to answer Q3.Note that the statements of reasons in Q2, Q4 and Q6 will be collective statements of the jury as a whole. |
| Other jury outputs | Jurors’ report (completed as part of final day)Report of jury to GCS and GCCG Boards (and for publication)End-of-jury questionnaires from jurors Word cloud of juror experience |
| Jury duration | 4.5 days, from 13.00 30 July to 17.00 3 August 2018 |
| Venue for juries | [Forest Hills Golf Club](http://foresthillsgolfclub.co.uk/functions/conferences/) |
| Number of jurors | 18 citizens (plus 5 substitutes paid to attend on day 1) |
| Jury method | As practised by Jefferson Center (based on the Jefferson Center’s Citizens' Jury Handbook)  |
| Citizen juror eligibility criteria | Resident in Forest of Dean District for 1 year minimumOver 18 years of ageHas capacity to consent to participation in juryHas capability to contribute constructively, with open mind on outcomeFluent in English |
| Juror exclusion criteria[[2]](#footnote-2) | NHS healthcare professional (present or recent past) unless one of the healthcare professional membersSpecial interest or conflict of interest in jury questionsShould not know other jurors (other than by coincidence) |
| Citizen juror advertising media | * Editorial coverage in local press
* Indeed job recruitment website
* Posters in local NHS centres
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| Citizen juror recruitment method | Online survey applications are assessed to shortlist required sample (see below), follow-up interview to choose or exclude (based on criteria above) shortlisted applicants |
| Citizen juror payment | £450 for 4.5 days including expenses per juror (cheque to be given on day 4)£20 towards travelling expenses (cash to be paid on day 1) with discretionary extra payments where taxis are required£80 for 5 reserve jurors for saving the 5 diary dates and turning up and staying till start of day 2 (cash paid) |
| Jury sample controls - to represent adult residents of FoD or England (if no FoD data available) | Gender (as chosen by applicant)AgeEthnicityEducational attainmentEmployment statusPostcode |
| Target sample - Gender[[3]](#footnote-3) | Females: 51%, 8 - 10 citizen jurorsMales: 49%, 8 - 10 citizen jurors |
| Target sample - Age[[4]](#footnote-4) | Aged 18-29: 21%, 2 - 5 citizen jurorsAged 30-44: 26%, 2 - 7 citizen jurorsAged 45-59: 25%, 2 - 7 citizen jurorsAged 60+: 28%, 3 - 8 citizen jurors |
| Target sample – Ethnic group[[5]](#footnote-5) | White: 99%, 17-18 citizen jurorsGroups other than White: 1%, 0-1 citizen jurors |
| Target sample - Educational attainment[[6]](#footnote-6) | Level 1 or no qualifications: 39%, 4 - 9 citizen jurorsLevel 2, level 3, apprenticeship & other qualifications: 37%, 4 - 9 citizen jurorsLevel 4 qualifications and above: 24%, 2 - 7 citizen jurors |
| Target sample – employment status[[7]](#footnote-7) | Employed or self-employed: 75% of 16-64 year olds, 7-15 citizen jurors |
| Target sample – Postcode | * One citizen juror from each of the three towns
* 15 citizen jurors chosen to be geographically spread across Forest of Dean District, with some weighting based on population density
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| Observers | Members of the public and NHS staff will be able to observe the majority of the jury proceedings. Some elements of the process, such as group deliberation, may be carried out without public observers so as not to distract the members of the jury. |
| Oversight Panel membership |  The oversight panel, which reviews the citizens’ jury materials in advance for potential bias, will comprise:* Julia Butler-Hunt (Gloucestershire Healthwatch);
* Jem Sweet (Gloucestershire Voluntary and Community Sector Alliance);
* Alan Grant (Forest of Dean District councillor).
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| Controls for bias | Oversight Panel to review jury specification and jury materials.Oversight panel to contain a minimum of three people with no conflict of interest in the jury outcomes (though they may have a special interest in the jury questions).Jury funders (Gloucestershire CCG and Gloucestershire Care Services NHS Trust) to set jury questions but are independent from the jury process and outcomes.Expert witnesses briefed to be either impartial information givers or partial persuaders but not both.Jurors work with facilitators during the jury process to construct the report of jury results.Oversight Panel and juries to complete questionnaires to identify signs of bias, and questionnaire results are published.All products from the jury process are published. |

1. This method is used, for example, to select the London Mayor: <http://www.parliament.uk/about/how/elections-and-voting/voting-systems/> [↑](#footnote-ref-1)
2. These criteria will be judged through a phone call with potential jurors after shortlisting. [↑](#footnote-ref-2)
3. Target sample percentages based on Forest of Dean statistics at <https://www.citypopulation.de/php/uk-parishes-southwestengland.php?adm1id=E07000080> [↑](#footnote-ref-3)
4. Target sample percentages based on 2011 UK Census Data for England from the Office for National Statistics and Forest of Dean statistics at <https://www.citypopulation.de/php/uk-parishes-southwestengland.php?adm1id=E07000080> [↑](#footnote-ref-4)
5. Target sample percentages based on Forest of Dean statistics at <https://www.citypopulation.de/php/uk-parishes-southwestengland.php?adm1id=E07000080> [↑](#footnote-ref-5)
6. Target sample percentages based on 2011 UK Census Data for Forest of Dean from the Office for National Statistics [↑](#footnote-ref-6)
7. Target sample percentages based on UK employment rate, September 2017 <https://www.ons.gov.uk/employmentandlabourmarket/peopleinwork/employmentandemployeetypes> [↑](#footnote-ref-7)