

### Citizens' Jury Specification

Jury name	NHS Gloucestershire Fit for the Future (FFTF) Consultation
Jury questions (i.e. the questions the jury must answer)	<p>The questions for the citizens' jury are:</p> <p><b>1. How good was the FFTF consultation process?</b></p> <p>1a. What are the characteristics of a good consultation process?</p> <p>1b. Based on what you have learned, how confident are you that the consultation process has allowed all residents to contribute meaningfully to the decision-making process?</p> <p>[Very confident/Fairly confident/Neutral/ Not that confident/Not at all confident]</p> <ul style="list-style-type: none"> <li>- What are the most important reasons to be confident?</li> <li>- What are the most important reasons to not be confident?</li> </ul> <p><b>2. How good was the consultation information?</b></p> <p>2a. What are the characteristics of good consultation information?</p> <p>2b. Based on what you have learned, how confident are you that the information provided through the consultation enabled residents to be adequately informed about the proposed service changes?</p> <p>[Very confident/Fairly confident/Neutral/ Not that confident/Not at all confident]</p> <ul style="list-style-type: none"> <li>- What are the most important reasons to be confident?</li> <li>- What are the most important reasons to not be confident?</li> </ul> <p><b>3. What are the most important findings from the FFTF consultation results?</b></p> <p>3a. What are the most important findings from the consultation for the NHS Governing Bodies to consider (such as impact on local community, and suggestions to reduce any negative impacts)?</p> <ul style="list-style-type: none"> <li>- Why?</li> </ul> <p><b>4. Any other messages for the Governing Bodies?</b></p> <p>Is there anything else about the consultation that a majority of the jury would like the NHS Governing Bodies to consider in the decision-making process?</p>
Other jury outputs	Jurors' report (completed as part of final day) Report of jury to GCCG Boards (and for publication)

	End-of-jury questionnaires from jurors Word cloud of juror experience
Jury duration	from 13.00 to 17.30 for eight days in January 2021: from 19 to 22 January, and from 25 to 28 January.
Venue for juries	Online using Zoom primarily
Number of jurors	18 citizens (plus up to 5 reserves paid to attend day 1)
Jury method	As practised by Jefferson Center (based on the Jefferson Center's Citizens' Jury Handbook)
Citizen juror eligibility criteria	Resident within Gloucestershire local authority boundary for 1 year minimum Over 18 years of age Has capacity to consent to participation in jury Has capability to contribute constructively, with open mind on outcome Fluent in spoken English
Juror exclusion criteria <sup>1</sup>	NHS healthcare professional (currently) Special interest or conflict of interest in jury questions (e.g. involved in Fit for the Future)
Citizen juror advertising media	<ul style="list-style-type: none"> <li>• Trailer included in FFTF consultation leaflet delivered door-to-door to Gloucestershire households</li> <li>• Indeed job recruitment website</li> <li>• Jurors from January 2020 jury emailed and invited to apply as last-minute reserves</li> </ul>
Citizen juror recruitment method	Online survey applications are assessed to shortlist required sample (see below), follow-up interview to choose or exclude (based on criteria above) shortlisted applicants. Paper applications will also be enabled. Jurors selected randomly using algorithm from the Sortition Foundation.
Citizen juror payment	£480 for full jury: 4.5-hour day for 8 days per juror paid electronically within 7 days of the end of jury) £80 for up to 5 reserve jurors paid electronically - for saving the diary dates and taking part in day 1
Jury sample controls - to represent adult residents of Gloucestershire	Gender (as chosen by applicant) Age Ethnicity Educational attainment Employment status Postcode
Target sample - Gender <sup>2</sup>	Females (Glos): 51%, 8 - 10 jurors Males (Glos): 49%, 8 - 10 jurors Other: 0-1 jurors
Target sample - Age <sup>3</sup>	Aged 18-29 (Glos): 18%, 2 - 4 jurors Aged 30-44 (Glos): 24%, 3 - 6 jurors

<sup>1</sup> These criteria will be judged through a phone call with potential jurors after shortlisting.

<sup>2</sup> Target sample percentages 2011 census data for Gloucestershire:

<https://www.ons.gov.uk/peoplepopulationandcommunity/populationandmigration/populationestimates/datasets/2011censuskeystatisticsforlocalauthoritiesinenglandandwales>

<sup>3</sup> Target sample percentages 2011 census data for Gloucestershire:

<https://www.ons.gov.uk/peoplepopulationandcommunity/populationandmigration/populationestimates/datasets/2011censuskeystatisticsforlocalauthoritiesinenglandandwales>

	Aged 45-59 (Glos): 26%, 3 - 6 jurors Aged 60+ (Glos): 32%, 4 - 8 citizen jurors
Target sample – Ethnic group <sup>4</sup>	White British: 92% (Glos), 15 - 16 jurors per jury Groups other than White British (Glos): 8%, 2 - 3 jurors
Target sample - Educational attainment <sup>5</sup>	Level 1 or no qualifications (Glos): 33%, 4 - 8 jurors Level 2, level 3, apprenticeship & other qualifications (Glos): 37%, 5 - 8 jurors Level 4 qualifications and above (Glos): 30%, 4 - 7 jurors
Target sample – employment status <sup>6</sup>	Employed or self-employed: 75% of 16-64 year olds, 7-15 citizen jurors
Target sample – Postcode <sup>7</sup>	18 citizen jurors chosen to be geographically spread across Gloucestershire County Local Authority boundary, according to population density, with mix of urban and non-urban residents: <ul style="list-style-type: none"> <li>● Cheltenham District (19% population), 3-4 jurors</li> <li>● Cotswold District (14% population), 2-3 jurors</li> <li>● Forest of Dean (14% population), 2-3 jurors</li> <li>● Gloucester (20% population), 3-4 jurors</li> <li>● Stroud (19% population), 3-4 jurors</li> <li>● Tewkesbury (14% population), 2-3 jurors</li> </ul>
Jury openness	<ul style="list-style-type: none"> <li>● To protect the privacy of participants, members of the public will not be able to observe this online jury</li> <li>● Plenary discussions will be audio recorded and will be available on request to members of the public</li> <li>● Jury materials will be published online daily (for the proceedings that day)</li> <li>● Videos of witness presentation will be available for download online</li> <li>● Jury design and results documentation, and report from jury members will be published online within 72 hours of jury end.</li> <li>● Jury report (which includes jury recruitment details and other information) published online within 28 days of jury end.</li> </ul>
Oversight Panel membership	The oversight panel, which reviews the citizens' jury materials in advance for potential bias, will comprise: <ul style="list-style-type: none"> <li>● One representative from South Gloucestershire Health and Wellbeing Board</li> <li>● One academic representative</li> <li>● One representative from Gloucestershire Healthwatch</li> </ul>

<sup>4</sup> Target sample percentages 2011 census data for Gloucestershire:

<https://www.ons.gov.uk/peoplepopulationandcommunity/populationandmigration/populationestimates/datasets/2011censuskeystatisticsforlocalauthoritiesinenglandandwales>

<sup>5</sup> Target sample percentages 2011 census data for Gloucestershire:

<https://www.ons.gov.uk/peoplepopulationandcommunity/populationandmigration/populationestimates/datasets/2011censuskeystatisticsforlocalauthoritiesinenglandandwales>

<sup>6</sup> Target sample percentages based on UK employment rate, September 2017

<https://www.ons.gov.uk/employmentandlabourmarket/peopleinwork/employmentandemployeetypes>

<sup>7</sup> Target sample percentages 2011 census data for Gloucestershire:

<https://www.ons.gov.uk/peoplepopulationandcommunity/populationandmigration/populationestimates/datasets/2011censuskeystatisticsforlocalauthoritiesinenglandandwales>

Controls for bias	<p>Oversight panel to review jury specification and jury materials.</p> <p>Oversight panel to contain a minimum of three people with no conflict of interest in the jury outcomes (though they may have a special interest in the jury questions).</p> <p>Jury funders (Gloucestershire CCG) to set jury questions but are independent from the jury process and outcomes.</p> <p>Expert witnesses briefed to be either impartial information givers or partial persuaders but not both.</p> <p>Jurors work with facilitators during the jury process to construct the report of jury results.</p> <p>Oversight Panel and juries to complete questionnaires to identify signs of bias, and questionnaire results are published.</p> <p>Products from the jury process are published (other than proprietary materials from the Jefferson Center).</p>
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